|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 退货单位\* |  | | | | | 出库单编号 | |  | | | 退货人\* | | |  | | | 所属销售\* | | |  | |
| 退货原因\* |  | | | | | | | 快递单号+件数\* | |  | | | | | | | | | | | |
| 产品货号\* | 产品名称\* | | | | 规格\* | | 单位 | 数量\* | 单价 | 批号\* | 订货日期\* | | 库房初审 | | | 技术支持意见 | | | 质检部门意见 | | |
|  |  | | | |  | |  |  |  |  |  | |  | | |  | | |  | | |
|  |  | | | |  | |  |  |  |  |  | |  | | |  | | |  | | |
|  |  | | | |  | |  |  |  |  |  | |  | | |  | | |  | | |
|  |  | | | |  | |  |  |  |  |  | |  | | |  | | |  | | |
|  |  | | | |  | |  |  |  |  |  | |  | | |  | | |  | | |
| 小计 |  | | | |  | |  |  |  |  |  | |  | | |  | | |  | | |
| 备注 | 以上 带\* 为退货方必填项！ 收件人：李志孟 收件电话：01056371200 地址：北京市通州区联东U谷中区85B4层 | | | | | | | | | | | | | | | | | | | | |
| 技术支持签字 | |  | | 其他主管签字 | | | |  | | | | 库房收货日期 | | | |  | | | | | |
| 销售员签字 | |  | 退库员 | |  | | | 办理退库日期: 年 月 日 | | | | | | | 售后备注 | | |  | | |

注：此退货单需打印随货一并寄回，否则库房拒收！ 如退货明细较多，可打印多份。 本申请单一式两份，退货方、收货方各留底一份。